

FEATURES



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Learner Features and Benefits:

- Clean and easy to use learner interface
- Password and username reminder
- Course sensitive help
- Built in course sensitive glossary
- Background pre-loader eliminates next lesson load time
- Browse course catalog for online and instructor led courses
- View calendar events
- Add courses and events to Outlook or your default calendar tool
- Browse global resources for shared company documents
- Integrated message system alerts of course updates
- Full printable transcripts with credits earned and total cost of training
- Print certificates and records of completion
- Access and print course resources
- Monitor personal success plan for career advancement opportunities and succession planning
- Access to personal qualifications records
- Resume partially completed courses with 1 click.
- Open book exams options to review lesson materials without leaving quiz
- Provide feedback through course evaluation
- Check classroom course dates, description, location, instructor and waiting lists
- Full screen available for courses: menu hides when not in use

Reporting Features:

- Course organization report
- Course summary report
- Course activity report
- Department or group report
- Department or group admin report
- Employee report
- Employee detail
- Enrollment report
- Employee course access and performance report
- Employee certificate report
- Task activity report
- Exam performance detail report
- Course evaluation report
- Quiz heuristics: Total attempts, passes, fails, time spent
- Quiz question heuristics: Breakdown of answer averages with full detail
- All reports contain extensive date range, filtering and sorting options
- Print reports
- Export reports to .csv
- System snapshot with recent activity, system status, course activity, group or department sizes, weekly activity



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Enrollment Features:

- Enrollment key allows large groups to self register into specified courses
- Import from CSV, Excel or TDV
- Dynamic importing tool allows for data modification and automated enrollment on import
- Email notifications for enrollment key instructions, course enrollment, course completion
- Bulk enroll existing user groups to new courses
- Self enrollment through enrollment key
- Add courses to existing users through enrollment key
- Manual learner addition and enrollment
- Learner can cancel and re-enroll in alternate Instructor led course section

Assessment Features:

- Proctored exams
- Minimum score to pass
- Test pools
- Drag and drop, matching and short answer questions using Articulate and other 3rd party authoring systems
- Multiple choice with automated scoring
- Up to 5 answers
- Supports multiple correct
- Custom feedback
- Multimedia attachments for questions
- Linked lesson content for open book exam
- Difficulty ratings
- Mandatory questions
- Time limit
- Attempt limit
- Access limit after passing grade
- Random questions
- Random answers
- Multiple exam templates
- e-commerce purchase of additional exam attempts



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Communication Features and Options:

- Simple course forums with multiple threads
- Integrated message system
- Contact instructors
- Automated system messages on course modification
- Automated system messages on course completion
- Email notifications can be copied to system administrator, course administrator and department or group administrator
- Email notification of course expiry
- Email notification of enrollment
- Email notification of course completion / certification
- Email with enrollment key instructions for group administrator
- Email forgotten username and password
- Custom email enrollment key based enrollments
- Custom email enrollment key based completions
- Custom email individual course instructions
- Custom email individual course completion instructions
- Resend user login information
- Learner suspension with customized suspension message

Online Course Management:

- Course certificate expiry (years)
- Course activation date
- Course expiry in number of days from enrollment
- Course expiry in absolute date
- Course deactivation
- Course authoring - Learning Objects, Quizzes, Exams, Tasks
- Offline course tracking (classroom, 3rd party)
- Track courses with multiple real-life events
- Course categories
- Course description
- Course cost for e-commerce
- Course cost for cost tracking
- Required grade
- Course educational units or professional development credits
- Course forum
- Course help
- Course Glossary
- Course resources and links
- Course administrator (instructor / provider)
- Course qualifications
- Course prerequisites
- Custom certificate title and small print



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Instructor Led Course Management:

- Calendar based course scheduling
- Course activation date
- Self-enrollment start and end dates
- Multiple sections
- Location / Directions / Instructor / Time
- Repeating classes
- Add to Outlook or default calendar
- Resources
- Prerequisites
- Forums
- Evaluation
- Blackberry enabled attendance reporting
- Waiting lists

Scalability Features:

- Multiple portals or licenses on one system
- Nested departments or groups
- Customizable roles and levels of access
- Provide view-only admin access to group administrators
- Sample implementation supports 12 simultaneous portals with 800+ departments and 45,000+ learners on a single server
- Supports clustered servers
- System status to monitor concurrent usage
- Start projects small using Blatant Media hosted solutions
- Migrate to enterprise level when your business activities are ready

Optional Workplace Management Module:

- Company organizer to structure your departments or groups to exactly match your organization structure
- Define qualifications that matter to your organization
- Define job profiles with qualification requirements
- Organize employees in their jobs and departments
- Create job matching reports for succession planning, promotions and organizational readiness reports
- Personal success plans for compliance to job requirements and road mapped career advancements

